





Find the Zoom information for the courtroom/department you are scheduled to appear in below. If you are unable to join by video you may join by phone by calling (669) 254-5252 and using the ID and Passcode provided.

Courtroom	Case Type	Bench Officer	Details	Connection information
Zoom Virtual Courtroom 1	Criminal	Rotating Judges as assigned		Meeting ID: 161 169 8796 Passcode: 137505 Zoom link Courtroom D 161 169 8796 passcode 137505
Zoom Virtual Courtroom 2	Criminal	Rotating Judges as assigned		Meeting ID: 161 431 0494 Passcode: 649056 Zoom link Courtroom C 161 431 0494 passcode 649056
Zoom Virtual Courtroom 3	Criminal	Rotating Judges as assigned		Meeting ID: 161 872 6369 Passcode: 967513 Zoom link Courtroom F 161 872 6369 passcode 967513
Courtroom M	Criminal Misdemeanors & Veterans Treatment Court Held 1 st & 3 rd Tuesday each month	Judge Chernus		Meeting ID: 160 130 4646 Passcode: 098816 Zoom link Courtroom M 160 130 4646 passcode 098816
Courtroom N	Criminal 8:30 a.m. Formerly known as "Video Arraignment"	N/A	N/A	Actual appearance required in person by defendant and or counsel for initial appearance, every appearance thereafter can be made via zoom. If there is no appearance made on behalf of the defendant, the matter will be added to the master calendar for the next day at 9:00 a.m. for issuance of a bench warrant.

HOW TO PARTICIPATE IN A ZOOM COURT HEARING

Before your hearing:

1. Download the Zoom app to your computer or smartphone.
2. If you would like a witness at your hearing, you must email your witness's name to the court clerk at videoappearance@marin.courts.ca.gov no later than 10:00 a.m. the day before the hearing. Please include your name, case number and hearing date. You must also email the Zoom meeting link, meeting ID and meeting password to your witness and ensure they know how to connect to the Zoom hearing.
3. If you would like to present documents at the hearing, you must send them by email to the court clerk at videoappearance@marin.courts.ca.gov and to the other party or their attorney. Please include your name, case number and hearing date. These documents must be received prior to the start of the hearing.

Day of your hearing:

1. Dress in court appropriate clothing.
2. Fifteen minutes before your hearing: Go to a quiet and private place where you have a strong Wi-Fi, internet or cellular connection. Make sure your children are not present. Only witnesses, parties and their attorneys may participate.
3. At least five minutes before your hearing: Click the Zoom meeting link. Enter the meeting number and password. If the link does not work click "Join Meeting" in the Zoom app and type in the meeting number and password from the Zoom appearance information. If you have trouble connecting by video, you may join by telephone by calling the phone number on the Zoom email invitation. If you need help logging into the zoom meeting, please send an email, with your name and case number, to: videoappearance@marin.courts.ca.gov.
4. Once you are connected, you will be placed in a virtual waiting room. The judge may hear other cases before yours. You may have to wait awhile but stay ready. Mute yourself while you are waiting. If you are calling in on a phone, do not place the court on hold. When the judge tells you it's your turn, unmute yourself and follow the judge's instructions.
5. During the hearing:
 - a. Mute yourself when you are not speaking.
 - b. Raise your hand if you need to speak.
 - c. State your name before you speak.
 - d. Speak one at a time.
 - e. Do not interrupt.
 - f. Allow a pause between speakers.