

NOTICE RE EX PARTE APPLICATIONS IN CIVIL AND FAMILY LAW DIVISIONS

This notice applies to all *Ex Parte* applications in the Civil Division (see MCR Civil 1.12 and California Rule of Court (CRC) 3.1200 *et seq.*) and in the Family Law Division (see MCR Family 6.6 and CRC 5.165 *et seq.*). This notice does not apply to Requests for Civil Harassment Restraining Orders, Elder Abuse Restraining Orders, Domestic Violence Restraining Orders, or Gun Violence Restraining Orders. All attorneys and parties are required to comply with the applicable rules cited above.

Any attorney or party requesting an *Ex Parte* order is required to (1) deliver all documents required pursuant to California Rule of Court 3.1201 and/or 5.151 and the *Ex Parte* fee in the drop box outside Room 113 no later than 10:00 A.M. the court day before the hearing, and (2) sign up for a vCourt appearance **after** 12:00 noon that same day.

The attorney or party opposing the *Ex Parte* application must email his/her opposition to civil@marincourt.org or familylaw@marincourt.org no later than 12:00 noon on the day before the hearing and to sign up for a vCourt appearance.

The court will not permit personal appearances on *Ex Parte* applications. All vCourt fees for all *Ex Parte* applications will be waived until further notice.

At the court's discretion, it may cancel oral argument and issue a written order granting or denying the *Ex Parte* application. If the court cancels oral argument, the parties will be so advised when they call into vCourt.

Information regarding vCourt can be found on the court's website at:
www.marincourt.org/telephone_court_appear.htm

This procedure will remain in effect during the pendency of Court's Administrative Orders 20-04 and 20-05, and any extensions of those orders.

- Administrative Order 20-04: <http://marincourt.org/data/hpnews/281.pdf>
- Administrative Order 20-05: <http://marincourt.org/data/hpnews/283.pdf>

Thank you for your cooperation.